

# EAC Training

## OUTLINE

- Topic:** **Workplace Violence**
- Description:** The Workplace Violence program is primarily designed to educate and train managers on the skills needed to (1) identify potentially violent situations, (2) respond appropriately to threatening behaviors, and (3) take action to ensure the safety of fellow employees. This program can be modified for trainings that include entire work forces. The program starts with the company's own workplace violence policy, which is incorporated into the materials that follow. Statistics of workplace violence are presented along with the primary causes of violence in the workplace. Behavioral warning signs are highlighted, and practical suggestions are provided for confronting threatening behavior. Each training session includes case studies and small group discussions. At the end of the session, the participants will have a clear understanding of how violence impacts the workplace. They will also recognize the need to respond appropriately when violence is threatened or when violence occurs.
- Equipment:** Projector for PowerPoint Presentation  
TV and VCR for case studies
- Room Arrangement:** The optimal set up for this session is seating that allows participants to break-out into smaller groups (5 to 8 participants per group) for discussion of the case studies.
- Number of People:** This training is best facilitated with a range of 20 to 40 participants
- Time:** Two Hours
- Delivered by:** Dan Fogel, MA, JD, CSW  
Director of Clinical Operations  
Employee Assistance Center